



Safety Inspection Checklist – Portable Ladder Storage Areas

Yes	No	N/A	INSPECTION ITEM	COMMENTS
			Are portable ladders stored in an area where they are NOT exposed to direct sunlight for prolonged periods of time?	
			Are portable ladders stored in an area where they are NOT exposed to contact with hot surfaces or near sources of high heat, flames, and/or sparks?	
			Are portable ladders stored in an area where they are NOT exposed to water or other forms of moisture?	
			Are portable ladders stored in an area where they are NOT exposed to being struck by moving equipment or machinery?	
			Are portable ladders stored in an area where they are NOT going to make contact with nearby electrical lines or equipment when picked up and moved?	
			Are portable ladders stored in an area where they are NOT going to make contact with overhead obstructions such as sprinkler heads or water lines when picked up and moved?	
			Are portable STEP ladders stored upright in the closed (folded) position to prevent sagging and/or twisting?	
			Are portable EXTENSION ladders stored flat and in the retracted position so as to prevent unnecessary sagging and/or twisting?	
			Are portable ladders that are subject to falling or being knocked over secured in place with a strap or other retaining device?	
			Are portable ladders free from equipment/tools/other objects hanging on and/or leaning against them?	
			Are the floors near where portable ladders are stored free of equipment/machinery/tools/objects that can cause a worker to trip when accessing/placing/moving a ladder?	
			OTHER OBSERVATIONS:	

Name of Company / Organization: _____

Area, Department, or Job Site Inspected: _____

Name of Inspector: _____

Date of Inspection: _____